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ABSTRACT

The data for this directory was obtained from a questionnaire sent to universities and to some other tertiary institutions within the Commonwealth of Nations. The first section of the directory sets out basic information from institutions that offer specific qualifications in educational administration. The second section lists institutions that, while providing courses, units, or topics in educational administration, do not offer a special qualification in this area. A copy of the questionnaire is appended to the directory. (Author/MLF)

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DIRECTORY OF UNIVERSITIES AND OTHER INSTITUTIONS OF HIGHER EDUCATION IN THE COMMONWEALTH OF NATIONS OFFERING QUALIFICATIONS AND COURSES IN EDUCATIONAL ADMINISTRATION

EA 006 883

COMPILED BY THE COMMONWEALTH COUNCIL FOR EDUCATIONAL ADMINISTRATION, UNIVERSITY OF NEW ENGLAND, N.S.W., AUSTRALIA
1974

COMMONWEALTH COUNCIL FOR EDUCATIONAL ADMINISTRATION

DIRECTORY OF
UNIVERSITIES AND OTHER INSTITUTIONS
OF HIGHER EDUCATION IN THE
COMMONWEALTH OF NATIONS
OFFERING QUALIFICATIONS AND COURSES
IN EDUCATIONAL ADMINISTRATION

The preparation of this *Directory* was approved by the CCEA Board at a meeting held at the University of the South Pacific, Suva, on 1 September, 1973.

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INTRODUCTION

One of the objectives of the Commonwealth Council for Educational Administration is to disseminate to its members information about developments in educational administration within the Commonwealth of Nations. It was in furtherance of this aim that the CCEA Board decided on the compilation of a Directory of institutions in the Commonwealth of Nations that offer qualifications and courses in educational administration.

A questionnaire, of which a copy is appended, was sent to universities and to some other tertiary institutions. There was a very good response and the Board thanks all those who completed and returned the questionnaire.

Data from the completed questionnaires has been arranged in two sections. The first sets out basic information from institutions that offer specific qualifications in educational administration. The second lists institutions which, while providing courses, units or topics in educational administration, do not offer a special qualification in this area. In a few cases information given had to be omitted from the Directory as it was ambiguous. One questionnaire failed to identify the institution to which it referred. Some institutions did not reply; others may not have received the questionnaire. The Executive Director would, on behalf of the CCEA Board, be pleased to receive additional and if need be updated information about educational administration qualifications and courses being offered in the Commonwealth.

As mentioned above, a copy of the questionnaire is appended (page 54). It shows the kind of information asked for in the survey.

It is hoped that the Directory will prove a useful guide and reference to the many institutions within the Commonwealth that are recognizing the importance of educational administration as a field of study.

Please address correspondence to:

The Executive Director
Commonwealth Council for Educational Administration
Faculty of Education
University of New England
ARMIDALE N.S.W. AUSTRALIA 2351

SECTION ONE

This section sets out basic information received from universities and other institutions which offer specific qualifications in educational administration. An asterisk indicates which institutions have a separate Department or Division of Educational Administration.

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A U S T R A L I A

A R M I D A L E C O L L E G E O F A D V A N C E D E D U C A T I O N

Armidale, N.S.W.

Offers one qualification in educational administration:

DIPLOMA IN SCHOOL ADMINISTRATION

- minimum entrance requirements - holding a position of special responsibility, five years' full-time teaching and/or administrative responsibility, and completion of programme of teacher education of two years in approved institution
- course structure - 2-4 years' part-time, taught by external studies, one week in residence each year; four major courses (12 units) and practical experience including a report on field work; enrolment limited to 100

Further information may be obtained from:

Head
Department of External Studies
Armidale College of Advanced Education
ARMIDALE N.S.W. 2350 AUSTRALIA

CANBERRA COLLEGE OF ADVANCED EDUCATION

SCHOOL OF TEACHER EDUCATION Canberra

Offers one qualification in educational administration:

M.Ed. SPECIALISING IN EDUCATIONAL ADMINISTRATION

- minimum entrance requirements - equivalent of one year's study beyond Diploma in Education and five years' teaching experience
- course structure - full-time (one year) or part-time; 4 seminar units and project report; internship provided
- 45 enrolled in 1973

Some students come to the College from other parts of the Commonwealth. The College does not provide financial assistance

Further information may be obtained from:

Head
School of Teacher Education
College of Advanced Education
P.O. Box 381
CANBERRA CITY A.C.T. 2601 AUSTRALIA

MITCHELL COLLEGE OF ADVANCED EDUCATION

Bathurst, N.S.W.

Is seeking approval to offer a course of 15 units leading to a Diploma in Educational Administration. The course is designed for teachers of at least five years' experience who are in, or eligible for, a post of responsibility. It will be part-time, taught by external studies and will be assessed by course work and a report on field work

Further information may be obtained from:

The Secretary
Mitchell College of Advanced Education
BATHURST N.S.W. 2795 AUSTRALIA

MOUNT GRAVATT TEACHERS COLLEGE Brisbane, Queensland

Offers one qualification in educational administration:

DIPLOMA IN SCHOOL ADMINISTRATION

- minimum entrance requirements - a bachelor's degree or Diploma in Teaching or its equivalent, and successful teaching experience
- course structure - two years part-time; six major areas, (8 subjects in 4 semesters) 2 vacation schools; evaluation by course work and dissertation

Further information may be obtained from:

Head
Department of Education
Mount Gravatt Teachers College
P.O. Box 82
MOUNT GRAVATT QUEENSLAND 4122 AUSTRALIA

* *UNIVERSITY OF NEW ENGLAND* Armidale, N.S.W.

Has a separate Centre for Administrative Studies in Education

Offers four qualifications in educational administration:

(1) DIPLOMA IN TERTIARY EDUCATION

- minimum entrance requirements - first degree or equivalent, and employed or eligible to be employed in a tertiary institution
- course structure - 9 course units; one year full-time, two years part-time, or external programme; internship arranged where past experience inadequate
- 30 enrolled in 1974

(2) M.Ed. ADMIN

- minimum entrance requirements - first degree or equivalent, teacher's certificate, and minimum of 7 years' experience in teaching and/or administration
- course structure - 6 units and dissertation (30-40,000 words)
- 100 enrolled in 1974

(3) M.Ed. ADMIN (HONS)

- minimum entrance requirements - pass at meritorious level in M.Ed. Admin
- course structure - 9 advanced course units and several extended essays (each about 15,000 words)
- 20 enrolled in 1974

(4) Ph.D. IN EDUCATIONAL ADMINISTRATION

- minimum entrance requirements - bachelor's or master's degree at good honours level, usually M.Ed. Admin (Hons)
- course structure - research thesis required, about 100,000 words
- 5 enrolled in 1974

On average 4 students from other parts of the Commonwealth are enrolled each year. Financial assistance for mature students is available in the form of post-graduate research scholarships; for the Diploma in Tertiary Education financial assistance in the form of Kellog scholarships and fellowships is available to students from the South-West Pacific area.

Also offers, at post-graduate level, educational administration courses which can be credited to M.A., M.Ed. (Hons) or M.Ed.; 10 enrolled in 1974

Plans for the future include the introduction of courses in economics of educational administration and philosophy of educational administration

Further information may be obtained from:

Head
Centre for Administrative Studies in Education
Faculty of Education
University of New England
ARMIDALE N.S.W. 2351 AUSTRALIA

UNIVERSITY OF QUEENSLAND Brisbane

Offers one qualification in educational administration

MASTER OF EDUCATIONAL ADMINISTRATION

- minimum entrance requirements - approved degree, which includes specific study of educational administration, and 3 years' approved educational experience
- course structure - two full courses and three half courses; thesis required
- 18 enrolled in 1973

The University also offers, at both post-graduate and undergraduate levels, educational administration courses that can be credited towards degree of Bachelor of Educational Studies.

Further information may be obtained from:

Dean
Department of Education
University of Queensland
ST LUCIA BRISBANE 4067 AUSTRALIA

RIVERINA COLLEGE OF ADVANCED EDUCATION

SCHOOL OF TEACHER EDUCATION Wagga Wagga, N.S.W.

Offers one qualification in educational administration:

DIPLOMA IN SCHOOL MANAGEMENT

- minimum entrance requirements - administrative position in a school and acceptable experience, or evidence of recognized award for academic study
- course structure - full-time (one year) or part-time (2-3 years); three major strands (organization, management and curriculum) 30 units to be completed; assessment by combination of criteria rather than final examination alone

Offers also, at post-graduate level, educational administration topics which can be credited to a M.Ed. degree

Further information may be obtained from:

Head
School of Teacher Education
Riverina College of Advanced Education
P.O. Box 588
WAGGA WAGGA N.S.W. 2650 AUSTRALIA

WESTERN AUSTRALIAN INSTITUTE OF TECHNOLOGY South Bentley

Offers three courses in educational administration:

(1) DIPLOMA IN EDUCATIONAL ADMINISTRATION

- minimum entrance requirements - completion of teachers' college course or 5 years' approved experience in teaching
- course structure - 34 semester hours, normally 3 years part-time; no dissertation required
- no internship required, but all students have had significant prior work experience
- 180 enrolled in 1973

(2) BACHELOR OF BUSINESS (SCHOOL MANAGEMENT ELECTIVE)

- minimum entrance requirements - normally completion of Dip. Ed. Admin.
- course structure - 90 semester hours which can be 3 years full-time or 6 years part-time; no dissertation required
- 2 enrolled in 1973 (new course)

(3) GRADUATE DIPLOMA IN ADMINISTRATION (EDUCATION OPTION)

- minimum entrance qualifications - first degree or equivalent plus 3 years' relevant work experience
- course structure - 28 semester hours, normally 2 years part-time; no dissertation required
- 120 enrolled in 1973

The Department of Management also offers seminars in educational administration, but these are not credited towards qualifications.

The introduction of summer session units for course credits and of a Master's Degree in Administration, including education as an option, is being planned.

Further information may be obtained from:

Head
Department of Education
Western Australian Institute of Technology
Hayman Road
SOUTH BENTLEY WESTERN AUSTRALIA 6102

B A N G L A D E S H

* *U N I V E R S I T Y O F D A C C A* Bangladesh

Has a separate Department of Educational Administration - The Institute of Education and Research

Offers two qualifications in educational administration :

(1) M.Ed. IN EDUCATIONAL ADMINISTRATION

- minimum entrance requirements - a good bachelor degree plus a good bachelor degree in education or equivalent diploma; some professional experience preferred
- course structure - 1 year, 45 credit hours; thesis optional; some practical experience included
- 50 enrolled in 1974

(2) Ph.D. IN EDUCATIONAL ADMINISTRATION

- minimum entrance requirements - M.Ed. degree of good standard, or other good master's degree plus bachelor degree in education; 3 years professional experience
- course structure - 2-3 years; 72 credit hours and thesis
- 2 enrolled in 1974

Further information may be obtained from:

The Director
Institute of Education and Research
University of Dacca
DACCA-2 BANGLADESH

C A N A D A

A C A D I A U N I V E R S I T Y Wolfville, Nova Scotia

Offers one qualification in educational administration:

M.Ed. (ADMIN)

- minimum entrance requirements - first degree and B.Ed. or equivalent with B average; 2 years' successful teaching; satisfactory aptitude scores
- course structure - 4 full courses and thesis; one year's residence required - some internship included in this year
- enrolment averages 4

Some students enrol from other parts of the Commonwealth; no financial assistance is provided by the University.

Is initiating a course at undergraduate level which can be credited to any bachelor's degree

Plans for the future include the introduction of a Diploma in Educational Administration and the introduction of a course on trends in secondary administration.

Further information may be obtained from:

Head
School of Education
Acadia University
WOLFVILLE NOVA SCOTIA CANADA

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* *UNIVERSITY OF ALBERTA* Edmonton

Has a separate Department of Educational Administration

Offers three qualifications in educational administration:

(1) GRADUATE DIPLOMA IN EDUCATIONAL ADMINISTRATION

- minimum entrance requirements - approved degree, professional teaching certificate, and 2 years' teaching experience
- course structure - 4 full courses (24 hours) of which 2 are required courses in educational administration
- 380 enrolled in 1974 (all part-time)

(2) M.Ed. IN EDUCATIONAL ADMINISTRATION

- minimum entrance requirements - 4-year bachelor's degree with acceptable level of achievement; related experience desirable
- course structure - 5 full courses (30 hours) plus thesis; or 8 full courses (48 hours)
- 33 enrolled in 1974 (all full-time)

(3) Ph.D. IN EDUCATIONAL ADMINISTRATION

- minimum entrance requirements - master's degree of very good standing; experience, aptitude scores, and references
- course structure - 7 full courses (42 hours) and thesis; internships for students who require practical experience
- 23 enrolled in 1974 (all full-time)

Some students come from other parts of the Commonwealth, 16 in 1974. They can receive financial help through graduate teaching and research assistantships if qualified to perform services required.

The University also offers, at undergraduate level, educational administration courses which can be credited to B.Ed.; 1200 enrolled in 1974.

Planning for the future includes consideration of differentiated programmes - professional practice and research orientation - leading to Ed.D. and Ph.D. degrees respectively.

Further information may be obtained from:

Chairman
Faculty of Education
Department of Educational Administration
The University of Alberta
EDMONTON CANADA T6G 2F1

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* *UNIVERSITY OF BRITISH COLUMBIA* Vancouver

Has a separate Centre for the Study of Educational Administration

Offers three qualifications in educational administration:

(1) M.Ed (ADMIN)

- minimum entrance requirements - high 2nd class standing in 5 years of university work
- course structure - 18 units (3 units equal 3 hours a week or 72 hours a year); thesis or graduate paper required
- internship optional
- 130 enrolled in 1974

(2) M.A. IN EDUCATION (ADMIN)

- minimum entrance requirements - high 2nd class standing in 5 years of university work
- course structure - 18 units (3 units equal 3 hours a week or 72 hours a year); thesis or graduate paper required
- internship optional
- 7 enrolled in 1974

(3) ED.D (ADMIN)

- minimum entrance requirements - a master's degree with 1st class performance in specialist area and evidence of strong research capability
- course structure - normally 3 winter sessions in residence; coursework determined individually, dissertation required
- 12 enrolled in 1974

Some students enrol from other parts of the Commonwealth, 4 in 1974; M.A. students can in special cases receive $1000(C) per annum; doctoral students receive $2750(C) per annum.

Planning for the future includes the use of simulation to link theory and practice at the Master's level, and in course work more emphasis on policy development.

Further information may be obtained from:

Chairman
Department of Educational Administration
Faculty of Education
University of British Columbia
VANCOUVER 8 B.C. CANADA

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* *UNIVERSITY OF CALGARY* Calgary

Has a separate Department of Educational Administration

Offers four qualifications in educational administration:

(1) DIPLOMA IN EDUCATIONAL ADMINISTRATION

- minimum entrance requirements - approved degree and consent of the Department
- course structure - 4 courses, normally completed in 2 years, must be completed within 3 years
- 200 enrolled in 1974

(2) M.Ed. IN EDUCATIONAL ADMINISTRATION

- minimum entrance requirements - first degree with B standing; satisfactory references
- course structure - 8 courses, 2 compulsory and others from range of options; comprehensive examination with written and oral components
- 70 enrolled in 1974

(3) M.A. IN EDUCATIONAL ADMINISTRATION

- minimum entrance requirements - B.Ed. or equivalent; strong academic background, interest in theory and research and in the practice of educational administration; teaching experience
- course structure - 6 full courses (3 in educational administration) plus research seminar, field experience, and thesis; programme normally requires 2 years, one in residence
- 15 enrolled in 1974

(4) Ph.D. IN EDUCATIONAL ADMINISTRATION

- minimum entrance requirements - master's degree of high standing; teaching and administrative experience; personal interview, and satisfactory references

- course structure - two alternatives: concentration on (1) requirements of the field practitioner, or on (2) requirements of the university teacher and researcher; the first alternative requires a report analysing a significant innovation in an education system; the second requires a research thesis with a strong theoretical base in research design; all students take an advanced theory seminar and an advanced research seminar; 2 years' residence

- full-time students in residence are eligible for financial assistance - $1800(C) to $3600 and remission of fees

- 3 enrolled in 1974

Some students enrol from other parts of the Commonwealth and if qualified may be appointed to graduate teacher assistantships or graduate research assistantships plus remission of fees

Further information may be obtained from:

Head
Department of Educational Administration
Faculty of Education
The University of Calgary
2920 24 Ave N.W.
CALGARY ALBERTA CANADA T2N 1N4

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* *UNIVERSITY OF MANITOBA* Winnipeg

Has a separate Department of Educational Administration

Offers three qualifications in educational administration

(1) B.Ed. IN EDUCATIONAL ADMINISTRATION

- minimum entrance requirements - B.A. or equivalent and Teacher's Certificate
- course structure - five full-course equivalents or 30 credit hours, 18 in educational administration; no thesis; there is provision for internships
- approximately 200 students in 1974

(2) M.Ed. IN EDUCATIONAL ADMINISTRATION

- minimum entrance requirements - bachelor's degree plus B.Ed. and 2 years' teaching experience
- course structure - 2 alternative courses : the preparation and writing of a major thesis and 18 credit hours of course work; or 300 credit hours of course work, a comprehensive examination, and a research paper. The latter programme is not regarded as adequate prerequisite for doctoral study
- approximately 100 students in 1974

(3) Ph.D. IN EDUCATIONAL ADMINISTRATION

- minimum entrance requirements - normally M.Ed. by thesis
- course structure - two years full-time, one spent in research, both years in residence; thesis required
- 5 students in 1974

Students enrol from other parts of the Commonwealth, 2 in 1974. Students, local or from elsewhere, who become teaching assistants receive $2000(C)-$3000(C) per annum.

Further information may be obtained from:

Head
Department of Educational Administration
Faculty of Education
The University of Manitoba
WINNIPEG MANITOBA CANADA R3T 2N2

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* *McGILL UNIVERSITY* Montreal, Quebec

Has a separate Department of Educational Administration

Offers two qualifications in educational administration:

(1) M.A. EDUCATIONAL ADMINISTRATION

- minimum entrance requirement - bachelor's degree, 2nd class, teaching diploma, and references
- course structure - 4½ full courses and thesis
- 40 enrolled in 1974

(2) M.Ed. EDUCATIONAL ADMINISTRATION

- minimum entrance requirement - bachelor's degree, 2nd class, teaching diploma and references
- course structure - 8 full courses
- 120 enrolled in 1974

Some students from other parts of the Commonwealth are enrolled, about 20 in 1974. Financial assistance from University depends on funds available.

A future development being planned is the introduction of a doctorate in educational administration.

Further information may be obtained from:

Chairman
Educational Administration
Faculty of Education
McGill University
MONTREAL 112 QUEBEC

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* *UNIVERSITY OF MONTREAL* Montreal

Has a separate Department of Educational Administration

Offers three qualifications in educational administration:

(1) M.Ed IN EDUCATIONAL ADMINISTRATION

- minimum entrance requirements - first degree at honours level and 2 years' professional experience
- course structure - 45 credits and a major paper; internship included
- 220 enrolled in 1974

(2) M.A. IN EDUCATIONAL ADMINISTRATION

- minimum entrance requirements - first degree at A standing and 12 years' professional experience
- course structure - 30 credits and thesis
- 10 enrolled in 1974

(3) Ph.D IN EDUCATIONAL ADMINISTRATION

- minimum entrance requirements - M.A., with A standing
- course structure - 30 credits and thesis
- 16 enrolled in 1974

Some students come from other parts of the Commonwealth (2 in 1974); no financial assistance is available

Offers also undergraduate educational administration courses which can be credited to bachelor's degree in education or in physical education; approximately 500 enrolled in 1974

Further information may be obtained from:

Directeur
Section d'Administration de l'Education
Université de Montreal
MONTREAL CANADA

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* *ONTARIO INSTITUTE FOR STUDIES IN EDUCATION* Toronto

Has a separate Department of Educational Administration

Offers five qualifications in educational administration

(1) M.Ed. WITH SPECIALIZATION IN EDUCATIONAL ADMINISTRATION

- minimum entrance requirements - bachelor of arts with B standing in last year and normally 1 year teacher training, 1 year teaching
- course structure - 4 full courses (8 half-courses); 5 full courses (10 half courses) if no professional training; no thesis required; internship optional
- 284 enrolled in 1974

(2) M.A. WITH SPECIALIZATION IN EDUCATIONAL ADMINISTRATION

- minimum entrance requirements - normally 4-year B.A. with B standing in last year, 1 year teacher training, and 1 year teaching (preferred)
- course structure - 3 full courses (6 half courses) and thesis; if only 3 year B.A. and teacher training, course is 5 full courses (10 half courses) and thesis
- 6 enrolled in 1974

(3) Ed.D. WITH SPECIALIZATION IN EDUCATIONAL ADMINISTRATION

- minimum entrance requirements - M.Ed. or M.A. with B+ standing in educational administration; proof of research ability; evidence of successful leadership experience in educational administration; 1 year teacher training, 1 year teaching
- course structure - 4 full courses (8 half-courses) and thesis; 1 year full-time residence; 1 or 2 terms administrative internship

- 13 enrolled 1974

(4) Ph.D. WITH SPECIALIZATION IN EDUCATIONAL ADMINISTRATION

- minimum entrance requirements - M.Ed. or M.A. with B+ standing in educational administration; proof of research ability
- course structure - 4 full courses (8 half courses) and thesis; 2 years full-time residence, 1 term internship in 2nd year
- 20 enrolled in 1974

(5) CERTIFICATE IN SCHOOL MANAGEMENT

- minimum entrance requirements - 1 year professional experience
- course structure - 3 full courses (6 half courses)
- 5 enrolled in 1974 (new course)

Some students come from other parts of the Commonwealth, five in 1974; financial assistance available through graduate assistantships and research assistantships

Further information may be obtained from:

Chairman
Department of Educational Administration
University of Toronto
252 Bloor Street West
TORONTO ONTARIO CANADA M5S 1V6

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* *MEMORIAL UNIVERSITY OF NEWFOUNDLAND*

St John's

Has a separate Department of Educational Administration

Offers two qualifications in educational administration:

(1) M.Ed. IN EDUCATIONAL ADMINISTRATION

- entrance requirements - bachelor's degree, 2nd class, and 10 courses in education with B standing
- course structure - 4 alternative programmes: 10 courses and thesis, or 10 courses and project, or 10 courses and full-time internship, or 14 courses
- 80 students enrolled in 1974

(2) GRADUATE DIPLOMA IN EDUCATIONAL ADMINISTRATION

- minimum entrance requirements - bachelor's degree with 10 courses in education with B standing
- course structure - 8 courses; full-time or part-time
- 50 enrolled in 1974

Occasionally students are enrolled from other parts of the Commonwealth and are financially assisted by the University by way of fellowships and bursaries

Further information may be obtained from:

Head
Department of Education
Memorial University of Newfoundland
ST JOHN'S NEWFOUNDLAND

* *UNIVERSITY OF OTTAWA* Ottawa

Has a 'Concentration' on Educational Administration

Offers three qualifications in educational administration:

(1) M.Ed. IN EDUCATIONAL ADMINISTRATION

- minimum entrance requirements - Honours B.A. or equivalent plus one year of professional education or its equivalent
- course structure - 32 credits (1 credit equals 1 hour lecture/seminar per week for 15 weeks). Comprehensive examination, no thesis; part-time or full-time; internship may be offered to non-Canadian students
- 330 enrolled in 1974

(2) M.A. IN EDUCATIONAL ADMINISTRATION

- minimum entrance requirements - as for M.Ed. in Educational Administration
- course structure - 32 credits, thesis, and comprehensive examination; full-time or part-time; internship may be offered to non-Canadian students
- 7 enrolled in 1974

(3) Ph.D. IN EDUCATIONAL ADMINISTRATION

- minimum entrance requirements - M.A. in Educational Administration
- course structure - 24 credits, thesis, comprehensive examination; full-time or part-time; internship possible for students without administrative experience
- 60 enrolled in 1974

Some students enrol from other parts of the Commonwealth, 8 in 1974. They are eligible for limited number of graduate assistant posts as are all other graduate students.

Further information may be obtained from:

Dean
Faculty of Education
University of Ottawa
550 Cumberland Street
OTTAWA CANADA KIN 6N5

---

* *QUEEN'S UNIVERSITY* Kingston, Ontario

Has a separate Department of Educational Administration

Offers one qualification in educational administration:

M.Ed. (ADMINISTRATION)

- minimum entrance requirements - honours bachelor's degree 2nd class standing, a bachelor's degree in education, and 2 years' successful teaching; or a general bachelor's degree, 2nd class standing, a bachelor's degree in education, and 4 years' successful teaching
- course structure - 8 half-courses, 4 in educational administration and 4 as options; thesis may be included having weight of 2 half-courses
- 125 enrolled in 1974

Some students come from other parts of the Commonwealth, 6 in 1974. Financial assistance may be provided in the form of open scholarships, teaching assistantships, research assistantships.

Offers post-graduate educational administration courses which can be

credited to Principal Certificate or Supervisory Certificate; 118
enrolled in 1974

A future development being planned is exchange programmes with McGill University (Quebec) and St Lawrence University (U.S.A.)

Further information may be obtained from:

Co-ordinator of Graduate Studies and Research
Queen's University
KINGSTON ONTARIO K7L 3N6 CANADA

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* *UNIVERSITY OF SASKATCHEWAN* Regina

Has a separate 'Subject Area' in Educational Administration

Offers two qualifications in educational administration:

(1) DIPLOMA IN EDUCATIONAL ADMINISTRATION

- minimum entrance qualifications - a first degree, Teacher's Certificate and some teaching experience
- course structure - 32 credit hours (one year course for full-time students)

(2) M.Ed. IN EDUCATIONAL ADMINISTRATION

- minimum entrance requirements - first degree of good standing, Teacher's Certificate, and some teaching experience
- course structure - 32 credit hours plus thesis, or 44 credit hours without thesis,but plus a research project

Some students come from other parts of the Commonwealth, but no financial assistance is provided by the University

The University also offers, at undergraduate level, educational administration courses which can be credited to B.Ed.; approximately 200 enrolled in 1974

Further information may be obtained from:

The Head
Faculty of Education
University of Saskatchewan
Regina Campus
REGINA SASKATCHEWAN CANADA

---

* *UNIVERSITY OF SASKATCHEWAN* Saskatoon

Has a separate Department of Educational Administration

Offers two qualifications in educational administration:

(1) Dip.Ed. ADMIN

- minimum entrance requirements- first degree
- course structure - 5 courses; no thesis required
- 25 enrolled in 1974

(2) M.Ed. IN EDUCATIONAL ADMINISTRATION

- minimum entrance requirements- Dip. Ed. Admin. with high standing or B.Ed. or equivalent

- course structure - for students with Dip.Ed. Admin., a thesis or 2½ courses, one of which must be practical (either a field project or an administrative internship)

  - for students with B.Ed., a thesis and 4½ courses or, no thesis and 7 courses plus a practical course and a course in research methods; also a comprehensive examination

- 30 enrolled in 1974

Some students come from other parts of the Commonwealth, 3 in 1974; financial assistance is available through graduate teaching fellowships and graduate teaching assistantships

Offers also undergraduate educational administration courses which can be credited to a B.Ed. degree; approximately 500 enrolled in 1974

Among future developments being planned is an extension of administrative internships

Further information may be obtained from:

The Head
Department of Educational Administration
Faculty of Education
University of Saskatchewan
SASKATOON SASKATCHEWAN CANADA

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* *UNIVERSITY OF VICTORIA*

Has a separate Department of Educational Administration

Offers one qualification in educational administration:

M.A. IN EDUCATIONAL ADMINISTRATION

- minimum educational requirements - B.A. with B. average
- course structure - 15 units and thesis
- approximately 40 enrolled in 1974

The University makes available scholarships and fellowships for students from other parts of the Commonwealth

Offers also, at undergraduate level, educational administration courses which can be credited to B.Ed. or Dip.Ed.; over 100 enrolled in 1974

Plans for the future include a doctorate and non-thesis M.Ed. in educational administration. For admission to the latter, years of professional experience and professional standing will be among the criteria

Further information may be obtained from:

Chairman
Department of Educational Administration
Faculty of Education
University of Victoria
VICTORIA BRITISH COLUMBIA CANADA

N E W Z E A L A N D

V I C T O R I A U N I V E R S I T Y O F W E L L I N G T O N Wellington

Offers one qualification in educational administration:

DIPLOMA IN EDUCATIONAL ADMINISTRATION

- minimum entrance requirements- first degree or approved university diploma, and normally, five years service as a certificated teacher
- course structure - four full courses each of which is examined and a research report on an educational administration topic; one-year full-time (but may be taken part-time)
- 10 enrolled in 1974

Some students from other parts of the Commonwealth enrol for the course; no financial assistance is provided by the University.

The University also offers, at post-graduate level, educational administration courses which can be credited to Diploma in Educational Studies or Bachelor of Educational Studies

A future development under consideration is the introduction in conjunction with the State Department of Education of courses in educational administration for recently appointed principals of secondary schools

Further information may be obtained from:

Head
Department of Education
Victoria University of Wellington
Private Bag
WELLINGTON NEW ZEALAND

N I G E R I A

U N I V E R S I T Y O F I F E Ile-Ife, Nigeria

Offers one qualification in educational administration:

M.Ed. (ED. ADMIN)

- minimum entrance requirements - honours degree in arts or science or bachelor's degree in education, in each case plus three years' experience as qualified teacher
- course structure - six courses, all examined, and a thesis; internship included
- 2-3 enrolled yearly

Offers also, at undergraduate level, educational administration courses which can be credited to B.A. and B.Sc. in Education and to the Nigeria Certificate in Education. Seminars are also organized for school principals and other education officials.

Further information can be obtained from:

Dean
Faculty of Education
University of Ife
ILE-IFE NIGERIA

P A P U A N E W G U I N E A

U N I V E R S I T Y O F P A P U A N E W G U I N E A Port Moresby

Offers one qualification in educational administration

DIPLOMA IN EDUCATIONAL ADMINISTRATION IN DEVELOPING COUNTRIES

- minimum entrance requirement - matriculation or provisional admission to the University, teaching qualification, and three years' teaching experience, and nomination by State Department of Education
- course structure - 8 units including essays, reports and assignments, no dissertation required; field work organized; one year full-time
- completion of the Diploma can be credited towards bachelor's degree
- 12 enrolled in 1973

No students currently enrolled from other parts of the Commonwealth, but students are accepted from British Solomon Islands. The University is exploring the possibility of exchanging students with the University of the South Pacific (Suva, Fiji)

Offers also, at undergraduate level, a section of the Diploma programme which can be credited towards B.A. or B.Sc. degrees

A development under consideration is the introduction, for experienced teachers, of B.Ed. containing an educational administration option. If this eventuates, it is likely that the present Dip.Ed. Admin. for Developing Countries will be discontinued.

Further information may be obtained from:

Dean
Faculty of Education
University of Papua New Guinea
PORT MORESBY PAPUA NEW GUINEA

U N I T E D K I N G D O M

* *U N I V E R S I T Y O F L O N D O N I N S T I T U T E O F E D U C A T I O N* London

Has a separate Department of Educational Administration

Offers one qualification in educational administration:

DIPLOMA IN EDUCATIONAL ADMINISTRATION

- minimum entrance requirements - university degree or equivalent, 3 years' experience in teaching and/or educational administration and current employment as teacher or administrator
- course structure - 4 major sections, regular written submissions and 2 examinations at end of first year; in second year, essays, a dissertation and project work relevant to field of administration in which student is working; 2 years part-time
- 32 enrolled in 1974

The Institute also offers educational administration courses, at post-graduate level, which are optional components of the Diploma in Education, the M.A. in Education and the M.Phil and Ph.D. degrees. One of these courses offered by the Institute's Department of Education in Developing Countries, is entitled 'Educational Planning and Development in Low Income Countries'. In addition, short courses for principals and administrators on such topics as management in the education service and managing change in the universities are organized, but these are not credited to any university qualification.

Further information may be obtained from:

Head
Department of Educational Administration
University of London Institute of Education
Malet Street
LONDON WC1E 7HS ENGLAND

MANCHESTER POLYTECHNIC Manchester

Offers one qualification in educational administration:

POLYTECHNIC DIPLOMA IN MANAGEMENT IN EDUCATION

- minimum entrance requirements - qualification as teacher and holding post of responsibility; or degree of U.K. university or equivalent professional qualification
- course structure - 5 courses, 6 written papers, and project (approximately 10,000 words) relevant to field of management in which course member is working; 2 years part-time
- 48 enrolled in 1974

The Polytechnic also offers, at post-graduate level, a short course in management in education, but this is not credited to a degree or diploma; 30 enrolled in 1974

Future planning includes the introduction of a research programme covering analysis of management function, communication systems, and complexity of institutions; and the introduction of a master's degree by thesis

Further information may be obtained from:

Head
Department of Management
Faculty of Management and Business
Manchester Polytechnic
Hilton House
Hilton Street
MANCHESTER M1 2FE ENGLAND

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* *NORTH EAST LONDON POLYTECHNIC ANGLIAN REGIONAL MANAGEMENT CENTRE* Chelmsford

Has a separate Division of Education Management

Offers one qualification in educational administration

DIPLOMA IN MANAGEMENT STUDIES (EDUCATION)

- minimum entrance requirements - qualification as teacher and management experience as head of department plus appropriate professional qualifications
- course structure - 60 hours including field projects, syndicate exercises, and special studies, and substantial report on investigation into specific problem in educational administration; full-time or part-time (one year full-time)
- 30 enrolled in 1974 (pilot scheme)

Some students come from other parts of the Commonwealth, 3 in 1974. The Centre does not provide financial assistance, but it advises students where such assistance may be obtained.

The Centre also offers, at post-graduate level, a series of short courses or seminars on educational administration topics, but these are not credited to a degree or diploma; normal enrolment 15/20

Future planning includes wider consultation with local education authorities and institutions on the possibility of introducing courses in such areas as corporate management, organization design, and management of curriculum innovation

Further information may be obtained from:

The Registrar
Anglian Regional Management Centre
Danbury Park
DANBURY CHELMSFORD CM3 4AT ENGLAND

* *UNIVERSITY OF READING SCHOOL OF EDUCATION* Reading

Has a separate Department of Educational Administration

Offers one qualification in educational administration

Dip.Ed. ADMIN (OVERSEAS)

- minimum educational requirements - normally a first degree plus 5 years' professional experience
- course structure - assessment based on short papers and case studies as well as a substantial paper (10,000 words); one complete academic year full-time; 4 weeks attachment to a local education authority, or visits to institutions; 10 days' visit to foreign country (e.g. France) for comparative study
- 15 enrolled in 1974

The course is exclusively for students from developing countries in the Commonwealth. Normally they are financed under Commonwealth Educational Scholarships and Fellowships, Technical Assistance funds, etc.

Further information may be obtained from:

University of Reading School of Education
London Road
READING RG1 5AQ ENGLAND

SHEFFIELD POLYTECHNIC Sheffield

Offers two qualifications in educational administration:

(1) DIPLOMA IN EDUCATION MANAGEMENT

- minimum education requirements - university degree, or higher National Diploma, or membership of a professional body approved for this purpose, or holder of Diploma/ Certificate in Education of British university or college or overseas equivalent); must hold position of significant managerial responsibility in education
- course structure - organized in 3 parts: 16 weeks studying 4 broad educational administration areas, 4 months back in student's own organization working on management project on which a report is written, and 5 weeks at Polytechnic on integrating studies; internship included
- 60 enrolled in 1974

Some students come from other parts of the Commonwealth, 2 in 1974. Financial assistance is not provided by the Polytechnic

(2) M.Sc. IN EDUCATION MANAGEMENT

- minimum entrance requirements - good honours degree or equivalent
- course structure - one year full-time, one year part-time (conducting a management project while in employment)
- 15 admitted per year

Note This is a newly approved course which began in September, 1974.

Further information may be obtained from:

Head of Department
Unit for Management in the Public Services
Sheffield Polytechnic
Grove Road
TOTLEY RISE SHEFFIELD S17 4DJ ENGLAND

* *NEW UNIVERSITY OF ULSTER* Coleraine

Has a separate Department of Educational Administration

Offers two qualifications in educational administration:

(1) DIPLOMA IN EDUCATIONAL ADMINISTRATION

- minimum entrance requirements - bachelor's degree, a Teacher's Certificate and 2 years' teaching experience
- course structure - 6 units including administrative theory and research; dissertation required; part-time (two years); 34 enrolled in 1974

(2) M.A. SPECIALISING IN EDUCATIONAL ADMINISTRATION

- minimum entrance requirements - honours degree
- course structure - specialised programme in educational administration, examined by course work, written papers, and thesis

Offers also, at post-graduate level, units in educational administration for M.Phil., and D.Phil. degrees

Further information may be obtained from:

Director of Education Centre
Coleraine
ULSTER NORTHERN IRELAND

SECTION TWO

This section lists universities and other institutions which, while not offering specific qualifications in educational administration, provide courses, units, or topics in educational administration that can be credited to other degrees or diplomas.

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A U S T R A L I A

AUSTRALIAN NATIONAL UNIVERSITY Canberra

Admits to the Ph.D. course a limited number of students specializing in educational administration topics, such as the politics and the economics of education.

FLINDERS UNIVERSITY Adelaide

Offers, at both post-graduate and undergraduate levels, educational administration courses. The post-graduate courses can be credited to the Diploma in Education, the undergraduate courses to the B.Ed. degree; 100 enrolled in 1974.

It is planned to introduce in 1975 a M.Ed. Admin. degree.

MACQUARIE UNIVERSITY SCHOOL OF EDUCATION Sydney

Offers, at post-graduate level for Asian educational planners, educational administration courses (6-8 hours weekly for 8 months - full-time) which are not credited to a degree or diploma; 21 were enrolled in 1974 and were financially supported by Colombo Plan and by independent foundations.

MONASH UNIVERSITY Clayton, Victoria

Offers, at post-graduate level, an educational administration programme of which six courses can be credited to a B.Ed. degree. Admission to the programme requires 2 years' teaching experience and regular access to an approved educational institution. Course work is assessed cumulatively and can be taken full-time or part-time.

For higher degrees, M.Ed. and Ph.D., specialization in educational administration is possible.

UNIVERSITY OF NEWCASTLE Newcastle, N.S.W.

Offers, at post-graduate level, a unit in educational administration which can be credited to a M.Ed. degree (new course 1974).

UNIVERSITY OF NEW SOUTH WALES SCHOOL OF EDUCATION Sydney

Offers, at post-graduate level, a unit in educational administration which can be credited to a M.Ed. degree.

JAMES COOK UNIVERSITY OF NORTHERN QUEENSLAND Townsville

Offers, at post-graduate level, a unit in educational administration which can be credited to a M.Ed. degree; normal enrolment 12 a year.

The introduction of a second unit in educational administration is being planned.

UNIVERSITY OF SYDNEY Sydney

Offers, at post-graduate level, a course entitled 'Issues related to the Organization and Administration of Education' which can be credited to a M.Ed. or M.A. in Education.

Plans for the future include the introduction of a basic educational administration course plus three other more specialized and advanced courses which may include the economics of education.

UNIVERSITY OF TASMANIA Hobart

Offers, at post-graduate level, educational administration courses which can be credited to a Diploma in Education; 70 enrolled in 1974.

TEACHERS' CENTRE FOR FURTHER EDUCATION Perth

Offers, at undergraduate level, units in educational administration to which some recognition is given by the University of Western Australia and the West Australian Institute of Technology; 350 enrolled in 1974.

UNIVERSITY OF WESTERN AUSTRALIA Perth

Offers, at post-graduate level, educational administration courses which can be credited to the M.A. degree; normal enrolment 20-30.

Increasing enrolments in M.Ed. courses will permit further educational administration units to be offered.

C A N A D A

BRANDON UNIVERSITY Brandon, Manitoba

Offers, at post-graduate level, educational administration courses which can be credited to a B.Ed. degree.

The Faculty of Education is currently in the process of major programme revision.

UNIVERSITY OF PRINCE EDWARD ISLAND Charlottetown

Offers educational administration courses which are components of a B.Ed. degree programme.

Future planning centres on the introduction of a master's degree in educational administration.

G U Y A N A

UNIVERSITY OF GUYANA Georgetown

Offers, at post-graduate level, courses in school administration which can be credited to a Diploma in Education; 74 enrolled in 1974.

Plans for 1974 included the introduction of a M.Ed. degree (with components of educational administration), and seminars and short courses for senior staff in the school system.

H O N G K O N G

UNIVERSITY OF HONG KONG Hong Kong

Offers, at post-graduate level, educational administration courses as components of the M.Phil degree; 2-3 from the United Kingdom qualify for entry each year.

The introduction of educational administration courses into the course structure of Dip.Ed./Cert.Ed. is being planned for the quadrennium 1979-83.

I N D I A

UNIVERSITY OF KERALA Thycaud, Trivandrum

Offers, at post-graduate level, an educational administration course which can be credited to a M.Ed. degree; 37 enrolled in 1974.

Increasing attention is being paid to ensuring that educational administration courses in the University relate to the problems experienced by the State Department of Education.

NATIONAL STAFF COLLEGE FOR EDUCATIONAL PLANNERS AND ADMINISTRATORS New Delhi

The Staff College was recently set up by the Government of India to conduct inservice courses of varying lengths in educational planning and administration for senior government and state department officers. The courses are not credited towards degrees or diplomas.

M A L A W I

UNIVERSITY OF MALAWI Limbe

Offers an educational administration course as a component of a Diploma in Education or a B.Ed. degree.

M A L A Y S I A

UNIVERSITY OF MALAYSIA Kuala Lumpur

Offers, at post-graduate level, educational administration courses as options which may be credited to either a Diploma in Education or M.Ed./Ph.D. degrees. For courses leading to M.Ed. and higher a dissertation is required; total enrolment of 100 in 1974.

A diversification of areas included in educational administration courses is being planned.

M A U R I T I U S

UNIVERSITY OF MAURITIUS INSTITUTE OF EDUCATION Reduit, Mauritius

The Institute of Education has only recently been set up. It plans to introduce units of educational administration into its courses.

N E W Z E A L A N D

UNIVERSITY OF AUCKLAND Auckland

Offers, at undergraduate level, an educational administration course which is a component of Education for B.A.; about 12 enrolled in 1974.

The possibility of a similar course in the M.A. programme is being considered.

UNIVERSITY OF CANTERBURY Christchurch

Offers, at post-graduate level, an educational administration course which can be credited to a Diploma in Education; enrolment averages 10 a year.

Future planning envisages the introduction of a Diploma in Educational Administration.

MASSEY UNIVERSITY Palmerston North

Offers, at both post-graduate and undergraduate levels, educational administration courses. The post-graduate courses, in which 63 were enrolled in 1973, can be credited to a Diploma in Education or a M.A. degree, the undergraduate courses to the B.Ed. degree; 4 were enrolled in 1973.

A collection is being made of administrative cases as a link between theory and practice. Expansion of courses into more specialized areas (e.g. administrative behaviour, legal considerations in educational administration) is being planned and the offering of a Diploma in Educational Administration is under consideration.

UNIVERSITY OF OTAGO Dunedin

Offers, as staff is available, and at post-graduate level, a special topic course in educational administration which can be credited to a Diploma in Education.

N I G E R I A

UNIVERSITY OF LAGOS COLLEGE OF EDUCATION Lagos, Nigeria

Offers, at both post-graduate and undergraduate levels, educational administration courses. The undergraduate courses can be credited to BA/BSc (Education), the post-graduate courses to Diploma in Education, M.Ed. or Ph.D.; 120 enrolled in 1974. A special professional studies programme which includes courses for administrators, supervisors, and headmasters is also in operation.

A Diploma in Educational Administration for graduates with teaching qualifications is proposed in the 1975-80 developmental plan; the course will cover both theoretical and practical aspects of school and system administration.

UNIVERSITY OF NIGERIA Nsukka

Offers, at both post-graduate and undergraduate levels, courses in educational administration as components of M.A. and bachelor's degrees. Students from the Cameroons attend the University and may receive financial assistance in the form of Foundation scholarships or post-graduate awards.

A Diploma course and a Ph.D. programme involving educational administration are being planned.

S R I L A N K A

UNIVERSITY OF SRI LANKA Peradeniya

Offers an optional course in educational administration which can be credited to a Diploma in Education.

Future planning is to introduce educational administration into the M.A. (Ed.) programme, probably as a dissertation topic.

T A N Z A N I A

UNIVERSITY OF DAR-ES-SALAAM Tanzania

Offers, at 3rd year undergraduate level, educational administration courses which can be credited to a B.A. in Education; approximately 250 enrolled in 1974.

Future planning includes the introduction of a master's degree incorporating special courses in educational administration. A separate department or division of educational administration is a long-term objective.

U N I T E D K I N G D O M

UNIVERSITY OF BRISTOL SCHOOL OF EDUCATION Bristol

Offers, at post-graduate and 'post experience' levels, educational administration courses which may be credited to a Dip.Ed. or M.A. degree.

Future planning includes the possibility of an Advanced Certificate in Education of particular relevance to heads of primary schools.

UNIVERSITY COLLEGE, CARDIFF Wales

Offers, at post-graduate level, educational administration topics which can be credited towards M.Ed. and Ph.D. and, at undergraduate level, a compulsory course in educational administration as a component of a B.A. (Honours) degree. Short courses for heads of schools and senior staff are organized from time to time to study such topics as comprehensive school administration, secondary school administration.

Students come to the University from other parts of the Commonwealth, 6 in 1974. Financial assistance is usually provided from governmental or Commonwealth sources.

UNIVERSITY COLLEGE OF WALES Aberystwyth

Offers, at post-graduate level, educational administration courses as options which may be credited to the Certificate in Education, Diploma in Educational Studies or degree; total enrolment of 28 in 1974.

A small number of students come from other parts of the Commonwealth, but no financial assistance is provided by the University.

FURTHER EDUCATION STAFF COLLEGE (COOMBE LODGE) Blagdon, Bristol

Offers short intensive study-conferences of from one to four weeks for groups of heads, principals, and others. They are not credited to any qualification. Among the topics included are the government of colleges, the finance of further education, and developments in management education.

Some participants come from other parts of the Commonwealth, 10 in 1974. For these students in certain circumstances the fee is reduced to 20 per cent of the full cost.

UNIVERSITY OF KEELE Keele, Staffordshire

Offers an optional course in educational administration which may be credited to a Certificate in Education. It extends over one term (18 hours) and includes workshop sessions in which simulation materials are used; 10 enrolled in 1974.

The inclusion of a course for potential administrators in a possible 3-year integrated social science course having an education component is being considered, as is the inclusion of educational administration course work in a current half-degree in education.

UNIVERSITY OF LEEDS Leeds

Offers, at both post-graduate and undergraduate levels, educational administration courses which may be credited to M.A. (in Education) M.Ed. or B.Ed.; total enrolment 35 in 1974.

Consideration is being given to the introduction of further units in educational administration which will make possible greater specialization in this area.

NORTH-WEST EDUCATIONAL MANAGEMENT CENTRE Padgate College, Fearnhead

(Note: The Centre was set up by local education authorities in North-West England to provide in-service training in the philosophy and management of educational institutions and the education service generally. It does not provide certificates or diplomas, but aims to foster critical self-assessment.)

Offers one-term study conferences mainly for heads of schools and deputy heads.

W E S T I N D I E S

UNIVERSITY OF THE WEST INDIES SCHOOL OF EDUCATION Kingston, Jamaica

Offers, at both post-graduate and undergraduate levels, educational administration courses which can be credited to B.Ed. and M.A. degrees respectively.

Among plans for the future are summer workshops for primary school principals in educational administration topics (e.g. organizational structure, supervision and evaluation).

APPENDIX

(Note: Staff members of universities and of other higher education institutions, who have not completed the questionnaire or who wish to update the information already supplied, are invited to complete it or add additional information. The questionnaire can be detached and sent to the Executive Director of CCEA and the information will be included in subsequent issues of the Directory.)

COMMONWEALTH COUNCIL FOR EDUCATIONAL ADMINISTRATION

Q U E S T I O N N A I R E

on

Qualifications and Courses in Educational Administration

NAME OF YOUR INSTITUTION .....

I. Have you a separate Department or Division of Educational Administration? ..... Yes ..... No

II. Do you offer a separate qualification or qualifications in educational administration? ..... Yes ..... No

IF SO:

(1) How is the qualification/s designated? (e.g., Diploma in Educational Administration)

(2) For each qualification named in (1) above please state -

(i) The specific requirements for entry

(a) Academic (b) Professional

(ii) The course work required

(iii) Whether thesis, dissertation, or special study is necessary

(iv) Whether the course includes internship or other practical experience

(It would be appreciated if you could send descriptive material such as brochures and calendars which would amplify the above)

(v) How many students are enrolled for each qualification designated in (1) above

(3) Do any of the students in (2)(v) above come from other parts of the Commonwealth? ..... Yes ..... No

IF SO, what is the total number? .....

(4) Does your institution provide financial assistance for students from other parts of the Commonwealth? ..... Yes ..... No

IF SO, in what form?

(A copy of the relevant statement or brochure would be appreciated)

III. Excluding the information asked for in II above, is any course or part-course in educational administration offered in your institution? ..... Yes ..... No

IF SO:

(1) How many students are enrolled in such a course? .....

(2) At what level is it given?

Undergraduate .....

Post-graduate .....

(3) What does the course or part-course consist of?

(Descriptive material, if available, would be appreciated)

(4) What degree, diploma, or other qualification can the course or part-course be credited to?

IV. Would you care to comment on any future developments you are planning for -

(1) The preparation of educational administrators

(2) The introduction of course work in educational administration

THE COMMONWEALTH COUNCIL FOR EDUCATIONAL ADMINISTRATION

The Council has its headquarters on the campus of the University of New England, and its two thousand members are spread throughout the Commonwealth of Nations.

Now in its fifth year, the Council is controlled by a Board on which the various geographical regions of the Commonwealth and the larger national membership groups are represented. Professor W.G. Walker, Dean of the Faculty of Education at the University of New England is currently President of the Board and will remain in office until the Second General Meeting of the Council to be held in Canada in 1978. A new Executive Director, Mr H.T.B. Harris, takes up duty on 1 February, 1975. The Council is assisted by grants from the Commonwealth Foundation and is serviced by the University of New England.

The Council has a publications programme of which this *Directory* is part. It publishes regularly a *Newsletter* and has begun a series of *Studies in Educational Administration* of which three issues have appeared. Also it gives priority to providing practical assistance to educational administrators in the newer countries of the Commonwealth and has already run a number of seminar/workshops for school principals. Its second Regional Conference is to be held at the Universiti Sains Malaysia in August-September, 1975. Visits of specialists from one country to another are sponsored so that groups of members affiliated to the Council can organize discussions with them.

The Council's major aims are to foster a high level in the practice and study of educational administration at all levels; to hold Commonwealth wide and regional conferences on various aspects of educational administration; to facilitate the dissemination of knowledge about research and practice in educational administration; to foster high standards in the preparation of administrators; to facilitate the exchange between member countries of teachers, students and practitioners of educational administration and to encourage the establishment in Commonwealth countries of national associations of those concerned with the improvement of educational administration.

Membership of the Council is open to anyone in the Commonwealth who is interested in the administration of education. A publications subscription is available for educational administrators who live outside the Commonwealth and wish to obtain the Council's publications.

Further enquiries can be made from the Executive Director at the University of New England, Armidale, N.S.W., 2351, Australia.

CCEA PUBLICATIONS

Newsletters No. 9 was published in September, 1974

Studies in Educational Administration

No. 1 Theory and Practice in Educational Administration : 1973
by W.G. Walker, 1974

No. 2 Curriculum Innovation in the South Pacific
by G.D. Bishop, 1974

No. 3 Trends in Educational Administration in Britain
by G. Baron, 1974

No. 4 The Administration of Public Examinations in the South Pacific
by T.H. MacDonald, 1975

(Further issues in this Series are being planned)

Directory of Universities and other Institutions of Higher Education in the British Commonwealth of Nations offering Qualifications and Courses in Educational Adminstration 1974